

**PORT CLINTON CITY COUNCIL MINUTES  
REGULAR MEETING**

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The regular meeting of the Port Clinton City Council was held at the Port Clinton City Hall with DeAnna Kuzma, President of Council, presiding. The meeting opened at 7:30pm. Council recited the Pledge of Allegiance, The Lord's Prayer, and a moment of silence for those serving our Country.

The roll was called and the following council members were present: Roseann Hickman, Lisa Sarty, Beth Gillman, Margaret Phillips, Joel Freedman, Gabe Below and Jerry Tarolli.

Mr. Tarolli made a motion to approve the special meeting minutes date May 12<sup>th</sup>, 2017, regular meeting minutes dated May 23<sup>rd</sup>, 2017 and June 13<sup>th</sup>, 2017; seconded by Ms. Phillips. With all those in favor, the minutes were approved as written.

The chair noted that certification has been received regarding the compliance with the rules and notification of this meeting.

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**GUEST PRESENTATION**      None

**PUBLIC COMMENT**

Jasmine Cupp – Stated that algae boom is expected to be high this season. She is asking if the city website if the water quality tab can be updated on a regular basis. She stated that she checked this morning and it hasn't been updated since 2016.

Mike Snider – This Sunday is the annual Port Clinton Firefighters Association BBQ from 11am to 2pm. He stated that he has some of the last remaining tickets available for \$9 each.

Gary Phillabaum – Asked Mayor Wheeler what the reasoning behind the firing of Service Director Trevor Johnson was. Mayor Wheeler stated that he will not comment on an employee for the city and that this is employee appointment relations. He communication that he had with the railroad company in regards to the trees, bushes and debri by the tracks. Mayor Wheeler stated that they are waiting on a memorandum of understanding from the railroad company.

**MAYOR'S REPORT**

Mayor Wheeler stated that Fulton Street paving is done by Magruder Hospital. The wetlands are still being mowed; they had to pull off today due to a funeral. The sidewalks on Madison Street were poured in three sections. First was the middle section which was ADA compliant and was 5 foot, second was the section from the buildings to the middle to match the contour of the building. Third was from the middle to the curb, which was poured separate to match the contour of the curbs. Mayor Wheeler stated Mary's Blossom shop poles were grand fathered in with the ODOT project and if they ever have to come down for any reason, they will not be replaced. The revitalization of downtown has been going great and we will continue. He would like to continue the relationship he has with council to keep that project moving forward.

**AUDITOR'S REPORT**

The month end reports for July 2017 were sent out on August 1<sup>st</sup>, 2017; if you have any questions or concerns please contact Mr. Hatfield. Mr. Hatfield stated that he received the completed audit by the State of Ohio that was completed for the period ending December 31<sup>st</sup>, 2016. He will eventually put that on the city website and it is available in the auditors office at anytime.

**TREASURER'S REPORT**

Bed taxes to date are \$65,603.00

**LAW DIRECTOR REPORT**

**Nothing to report**

**SAFETY SERVICE  
DIRECTOR REPORT**

**POLICE CHIEF REPORT**

**Nothing to report**

**FIRE CHIEF REPORT**

**CORRESPONDENCE**

Auditors report July 2017

Laws, Rules and Ordinances meeting minutes from July 25, 2017

Mr. Tarolli made a motion to approve the correspondence as stated; seconded by Mr. Freedman. With all those in favor, the correspondence was approved as stated.

A letter was received regarding Project Connect, which is a one day event that provides opportunities for individuals and families to receive services and information that have historically created barriers to health, well being and overall safety. The targeted population is directed to households with critical levels of financial resources, the senior population, medically uninsured, families with hungry children and the homeless. The event will be on October 20, 2017 from 9am to 3pm at the Sutton Center.

Received a letter from the Port Clinton Lighthouse Conservancy and it was forwarded to council. Highlights from the letter stated the following:

Since opening to the general public for tours on May 26<sup>th</sup>, a total of 1,128 people have toured the lighthouse.

The Conservancy held its first Lighthouse Festival this past Saturday and it was a resounding success.

They have installed five memorial benches as well as information signage that provides a brief history of the Port Clinton Lighthouse.

**THIRD READINGS**

**ORDINANCE 16-17**

**AN ORDINANCE LEVYING ASSESSMENT FOR SIDEWALKS IN THE CITY OF PORT CLINTON ALONG WEST LAKESHORE DRIVE AND DECLARING AN EMERGENCY**

Mr. Below made a motion to retain the emergency clause on Ordinance 16-17; seconded by Mrs. Sarty. Results of a voice roll call are as follows: Below, yes; Sarty, yes; Gillman, yes; Tarolli, yes; Hickman, yes; Phillips; yes; and Freedman, yes. With all those in favor, the emergency clause was retained on Ordinance 16-17.

Mr. Below made a motion to adopt Ordinance 16-17; seconded by Mrs. Sarty. Mr. Below stated that he finance committee met on July 25<sup>th</sup>, 2017, and voted to recommend council adopt Ordinance 16-17.

Results of a voice roll call are as follows: Below, yes; Sarty, yes; Gillman, yes; Tarolli, yes; Hickman, yes; Phillips; yes; and Freedman, yes. With all those in favor, Ordinance 16-17 was adopted.

**SECOND READINGS**

**ORDINANCE 19-17**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO PREPARE AND SUBMIT APPLICATIONS TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.**

Mr. Below stated that Mr. Peterson is available tonight if council has any questions.

Mr. Below asked if funding would be included under small cities for the sidewalk placement. Mr. Peterson stated that is correct. Mr. Below asked about the timeline for the project. Mr. Below stated that in the

email Mr. Peterson stated that additional information would be available once the sub-committee meets. Mrs. Sarty asked when the deadline for the application is. It was stated that he deadline to be submitted to the county by September 8<sup>th</sup>, 2017. Mrs. Sarty asked then if the Ordinance adoption is time sensitive. Mr. Peterson stated that yes it is to make sure they do not miss the deadline. Mr. Below asked about when the soonest this project could start. Mr. Peterson stated that there would be discussion on when the best time to start would be. A lot depends on when the small city funds will become available. Mr. Below asked what the opinion is on starting the project. Mr. Peterson stated that he would prefer the sooner the better. Mr. Tarolli asked if we are looking into doing Fulton Street by the hospital. Mayor Wheeler stated that when the small city funding application was completed Fulton Street was combined with Second Street and a separate application was filed for Jefferson Street. He stated that the combined application was denied.

With no action taken, Ordinance 19-17 was moved to the next regular council meeting on August 22<sup>nd</sup>,2017.

**FIRST READINGS**

None

**BUSINESS FROM THE FLOOR**

**Mrs. Sarty** – Nothing to present

**Mr. Freedman** – Nothing to present

**Mrs. Hickman** – Nothing to present

**Ms. Phillips** – Laws, Rules and Ordinances committee has started working on the ordinance for medical marijuana. She stated that Mrs. Gillman and herself met with Mr. Wilber. She has been taking pictures of the progress downtown and posting on Facebook. She stated that she appreciates the great work that the workers are doing on Madison Street.

**Mrs. Gillman** – On August 31<sup>st</sup> there is an event at the courthouse to raise awareness for Opioid risk addiction.

**Mr. Tarolli** – Emergency Services meeting scheduled for August 15<sup>th</sup> is cancelled. He stated the Tree Commission is looking into pots for trees downtown. He stated that there are a few trees that can be planted in the pots. He stated that they will have more information as time goes.

**Mr. Below** – Thanked Main Street for the flower pots downtown. Finance committee will meet August 15<sup>th</sup> at city hall. Mr. Below asked if someone can describe the process that went into the county to remove the selected trees at the courthouse. Mr. Tarolli stated that he came in late on the discussion with the courthouse. They weren't invited to the original meeting regarding the trees. Mr. Holman was contacted after the meeting asking for permission to take all the trees down around Madison. Mr. Holman then contacted Mr. Tarolli and he disagreed with removing them all. They were then asked if they could remove every other tree. Mr. Tarolli stated that he was not happy with saying yes but it was better than the alternative. He stated that Stephanie Miller stated that it would be healthier for the trees by removing every other. Mr. Below stated that we have a tree commission for a reason and he doesn't understand why some people in this building are against trees. Mr. Below asked Mayor Wheeler if he is aware of an application applying for a permit to remove the trees. Mayor Wheeler stated that he was not. He stated that they were not involved in the process of removing the trees. Mr. Below stated that he received a copy of the memorandum of understanding. He stated why even have a tree commission if there is no formal process for the removal. Mr. Below asked what the status of the trees is. Mr. Tarolli stated that every other tree has been removed.

Mr. Below stated that going forward we should consider how to strengthen the tree commission. Mrs. Kuzma asked Mr. Tarolli to let the citizens know what Stephanie Miller's role is. Mr. Tarolli stated that she is the Northwest Ohio tree representative. She provides the tree commission with any information that they may need. Mrs. Gillman stated they received an email late regarding the trees being cut down and they were cut down first thing Monday morning with no warning. Mr. Tarolli stated that the trees on the other side are scheduled for trimming.

Mr. Below made a motion to go into executive session in regards to personnel matters; seconded by Mrs. Sarty. Results of a voice roll call are as follows: Below, yes; Sarty, yes; Gillman, yes; Tarolli, yes; Hickman, yes; Phillips; yes; and Freedman, yes. With all those in favor, council entered into executive session at 8:14pm.

Mr. Below made a motion to end the executive session; seconded by Mr. Tarolli. Results of a voice roll call are as follows: Below, yes; Sarty, yes; Gillman, yes; Tarolli, yes; Hickman, yes; Phillips; yes; and Freedman, yes. With all those in favor, executive session was ended at 8:48pm.

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With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. Sarty. With all those in favor, the meeting was adjourned at 8:50p.m.

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April Pipoly  
Clerk of Council

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DeAnna Kuzma  
President of Council