

**PORT CLINTON CITY COUNCIL MINUTES  
REGULAR MEETING**

---

The regular meeting of the Port Clinton City Council was held at the Port Clinton City Hall with DeAnna Kuzma, President of Council, presiding. The meeting opened at 7:30pm. Council recited the Pledge of Allegiance, The Lord's Prayer, and a moment of silence for those serving our Country.

The roll was called and the following council members were present: Lisa Sarty, Beth Gillman, Margaret Phillips, Jerry Tarolli, Joel Freedman, Gabe Below and Roseann Hickman.

Mrs. Sarty made a motion to approve the August 8, 2017 regular meeting minutes; seconded by Mr. Freedman. With all those in favor, the minutes were approved as written.

The chair noted that certification has been received regarding the compliance with the rules and notification of this meeting.

<b>GUEST PRESENTATION</b>	None
<b>PUBLIC COMMENT</b>	None
<b>MAYOR'S REPORT</b>	Not present
<b>AUDITOR'S REPORT</b>	October 2017 month end reports were sent out via email. Please contact Mr. Hatfield if you did not receive them or have questions.
<b>TREASURER'S REPORT</b>	Bed taxes to date are \$158,134.69. The investment committee for the city will be meeting this Thursday, November 16, 2017
<b>LAW DIRECTOR REPORT</b>	<p>Mr. Wilber requested council to make a motion authorizing the Law Director, on behalf of the City, to execute the Settlement Agreement and Release resolving the action captioned Porter v City of Port Clinton, in the Ottawa County Common Pleas Court. Mr. Wilber stated that he received the agreement today and it provides for a full release of all claims by Ms. Porter, dismissal of the lawsuit, confidentiality by her and for her not to seek employment. Mr. Wilber stated that the only funds that will be required of the city would be the insurance deductible.</p> <p>Mr. Freedman asked what the cost of the deductible is. Mr. Hatfield stated the he believes the deductible amount is either \$1000 or \$2500.</p> <p>Mr. Below asked once this is resolved there will be no further legal responsibility for this matter for the city. Mr. Wilber stated that is correct. He also asked if corrective action for other city employees has taken place. Mr. Wilber stated that it has.</p> <p>Mr. Tarolli made a motion; seconded by Ms. Phillips as stated above by Mr. Wilber. Results of a voice roll call are as follows: Below, yes; Sarty, yes; Gillman, yes; Freedman, yes; Phillips; yes; and Tarolli, yes. With all those in favor, the motion was approved.</p>
<b>SAFETY SERVICE</b>	Wreaths across America is December 16 at 11am. He has received the agreement back from Mr. Wilber for the Republic landfill project. They are currently awaiting on some answers back from Republic regarding some questions they have. The City Hall park project construction is scheduled to start the weekend of December 2 <sup>nd</sup> , 2017.
<b>POLICE CHIEF REPORT</b>	The Port Clinton Police Department are participating in no shave November for an amount of \$30 per person. The funds will be going to the Magruder Hospital foundation on behalf of the oncology department.
<b>FIRE CHIEF REPORT</b>	Not present
<b>CORRESPONDENCE</b>	October 2017 month end reports

Laws, Rules and Ordinances committee minutes from 10/24/17  
Port Clinton vs Fremont Mayor Food Drive challenge flyer – 11/17/17 from 8am to 8pm at Port Clinton City Hall  
Decorate City of Port Clinton Xmas Tree for \$3 a bow – Tree lighting will be at 8pm on November 18, 2017  
Sunshine Law training certificate for Gabe Below

Mrs. Sarty made a motion to approve the correspondence as stated; seconded by Mr. Tarolli. With all those in favor, the correspondence was approved as stated.

Liquor License transfer request – To DBA Moose Lodge 1610 from DBA Lock Dock & Barrel.

Mr. Tarolli made a motion to accept the liquor license transfer and to waive the right to a hearing; seconded by Mrs. Hickman. Results of a voice roll call are as follows: Below, yes; Sarty, yes; Gillman, yes; Freedman, yes; Hickman, yes; Phillips, yes and Tarolli, yes. With all those in favor, the motion was approved.

**THIRD READINGS**

None

**SECOND READINGS**

None

**FIRST READINGS  
ORDINANCE 24-17**

AN ORDINANCE ENACTING CHAPTER 733 OF THE CODIFIED ORDINANCES OF THE CITY OF PORT CLINTON ENTITLED MEDICAL MARIJUANA ENTITIES, PERMITTING THE OPERATION OF MEDICAL MARIJUANA ENTITIES IN THE CITY SUBJECT TO CERTAIN LIMITATIONS AND CREATING A COMPREHENSIVE LICENSING SYSTEM FOR MEDICAL MARIJUANA ENTITIES IN THE CITY OF PORT CLINTON AND DECLARING THE SAME TO BE AN EMERGENCY

With no action taken, Ordinance 24-17 was moved to the November 28, 2017 meeting for second reading.

**ORDINANCE 25-17**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION, A MEMORANDUM OF UNDERSTANDING, AN AGREEMENT ADDRESSING THE RESPONSIBILITIES OF THE PARTIES AND A GRANT CO-ADMINISTRATION AGREEMENT, BY, BETWEEN AND AMONG THE CITY, THE PUT-IN-BAY BOAT LINE COMPANY, AND FIRST ISLAND COMPANY, AND DECLARING AN EMERGENCY

Mr. Below stated that he knows that there is a December 15<sup>th</sup>, 2017 deadline and asked if it can wait till the council meeting so the ordinance can reviewed by the Finance committee. Mr. Martin stated that was fine.

With no action taken, Ordinance 25-17 was moved to the November 28, 2017 meeting for second reading.

**BUSINESS FROM THE FLOOR**

Mrs. Sarty – Stated that the Parks and Rec meeting was held this evening. Mr. Noderer proposed that the City of Port Clinton be a Monarch Butterfly City at the October meeting. He was asked to get additional information. Mr. Noderer sent the additional information to Mrs. Sarty who forwarded on to council members. She stated that the Sandusky is also a Monarch Butterfly city. Mr. Noderer stated that a citizen approached him to take it council. It is a non-profit program out of Washington State and there is only eight cities in the county and one other in Ohio, which is Sandusky. Requirements are \$50 for the membership and a

purchase of at least two signs stating Port Clinton is a Monarch city. He stated that they would purchase three signs costing \$450. He stated that they have secured this amount through donation to reimburse the city. Mrs. Sarty stated that they discussed at the meeting tonight locations for the gardens and it was suggested for the following: Erie Dearie Park and Compassionate Friends children memorial park. Mrs. Sarty stated at tonight's meeting that Mr. Tarolli moved to recommend to fully making Port Clinton a Monarch Butterfly city and Mrs. Hickman seconded it. It passed unanimously 3-0.

Mrs. Sarty made a motion that Port Clinton City council pledge to make the City of Port Clinton a Monarch Butterfly city for the use of establishing more pollinator gardens throughout the city; seconded by Mr. Tarolli. With all those in favor, the motion was approved.

Mrs. Sarty thanked Mr. Holman on getting landscaping down around cannon at Adams Street Park and for getting multiple donations to get it done. She stated that the new fence is up around the cemetery and it looks nice along with the new flagpoles that were installed.

Mr. Freedman – nothing to report

Mrs. Hickman – Congratulated the Port Clinton U14 soccer team on their big win at the state tournament this past weekend.

Ms. Phillips – Stated that the ribbon cutting for Madison Street was last Monday. She has brought a framed picture of the newspaper article/picture to be displayed at city hall. Laws, Rules and Ordinances has been working on the medical marijuana ordinance.

Mrs. Gillman – The Sip and Shop will be downtown this Saturday. Casa Dancing with the Stars is this Saturday at Camp Perry. The Port Clinton High School drama department is putting on the play "Once upon a High School" this Friday and Saturday at 7:30pm.

Mr. Tarolli – Stated council is responsible for ringing the bell for Salvation Army this Friday at Friendship Food Mart. Please let him know if you are available.

Mr. Below – Asked Mr. Martin to talk about the room facelift. Mr. Martin stated that a new touch screen has been installed and will be tied in with the sound system. The City of Port Clinton seal will be moved. Mr. Below asked what the estimated cost was for the new equipment is. Mr. Martin stated that it is around \$3000.

---

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. Sarty. With all those in favor, the meeting was adjourned at 8:02 p.m.

---

April Pipoly  
Clerk of Council

---

DeAnna Kuzma  
President of Council