

Semiskilled Laborer, Full-Time
Department: Service Department
City of Port Clinton

QUALIFICATIONS: An example of acceptable qualifications:
Completion of secondary education or equivalent (e.g., GED), and previous experience in operation of light duty equipment, power and hand tools, and/or general maintenance and repair.

LICENSURE OR CERTIFICATION REQUIREMENTS:
Must possess a valid Ohio driver's license; must have the ability to obtain and maintain a valid Ohio commercial driver's license (CDL) with appropriate endorsements within one (1) year from date of hire; must maintain insurability under the City's vehicle insurance policy; may be required to obtain pesticide licensure from the State of Ohio.

MINIMUM ACCEPTABLE CHARACTERISTICS: (*indicates developed after employment)

Knowledge of: light duty motorized equipment operation policies and procedures; safety practices and procedures; department policies and procedures;* general construction, maintenance, and repair; mechanical maintenance; grounds maintenance and repairs; snow and ice removal; local geographical area.

Skill in: motor vehicle operation; industrial mower operation; light duty motorized equipment operation; use of bench and/or hand tools.

Ability to: interpret a variety of instructions in written, oral, picture, or schedule form; deal with problems involving several variables within familiar context; determine material and equipment needs; read, copy, and record figures accurately; complete routine forms; communicate effectively; recognize safety warnings; maintain records according to established procedures; develop and maintain effective working relationships; travel to and again access to work site; perform heavy manual labor for extended periods of time in often adverse conditions; lift weight and/or exert force on a regular basis.

** Position requires on-call status, weekend, and overtime work as necessary and/or as determined by supervisor, foreman, or Safety Service Director.

To apply you may pick up an application at Port Clinton City Hall, Water Department (1868 E. Perry Street, Port Clinton, Ohio 43452) or visit our website: portclinton.com. Applications will be accepted until Friday, January 12, 2018 by 12:00 pm. Applicants will be notified by phone of the mandatory Civil Service examination location, date and time.