

April 23, 2024

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following Council members were present: Beth Gillman, Jerry Tarolli, Pat Hovis, Richard Morgan, Kelly Gangle, Cathy King and Margaret Phillips.

Ms. Phillips moved to approve regular meeting minutes for March 26, 2024; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Under first reading this evening is:

- Ordinance 9-24
 - Administration asks for Council to consider adopting at the first reading due to time sensitivity.
 - Will not be assigned to a committee.
- Ordinance 10-24
 - Administration asks for Council to consider adopting at the first reading due to time sensitivity.
 - Will not be assigned to a committee.
- Ordinance 11-24
 - Administration asks for Council to consider adopting at the first reading due to time sensitivity.
 - Will not be assigned to a committee.
- Resolution 24-2
 - Administration asks for Council to consider adopting at the first reading due to time sensitivity.
 - Will not be assigned to a committee.

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- Resolution 24-3
 - Administration asks for Council to consider adopting at the first reading due to time sensitivity.
 - Will not be assigned to a committee.

MAYOR'S REPORT

A couple of weeks ago, there was a missing person in the City of Port Clinton. A big Thank You to the Port Clinton Police Department and Ottawa County Sherriff's Department in the assistance in locating the individual and returning them safely. Colin Haines a night shift employee at a downtown hotel reported that the individual came to the lobby the evening they were reported missing. His report to the authorities started a chain reaction in the search.

Last week the Port Clinton Chamber of Commerce hosted the National Walleye Tour at Waterworks Park. There were 140 professional anglers and 140 co - anglers that participated. During the two day event each pro was assigned a different co. Had many positive comments from participants.

Mayor Snider provided Council a flier for the 4th of July Big Bang Reverse Raffle. Tickets are on sale until May 22, 2024 (if not sold out prior). If all 200 tickets are sold the top three grand prizes will be \$500.00, \$1,500.00, last ticket \$7,500.00. There will be other prizes throughout the day. If all 200 tickets are not sold, the prize dollar values will be lowered based on how many were sold. The reverse raffle drawing will take place on Thursday, May 23, 2024, at the Walleye Festival in the entrainment tent. Proceeds from the reverse raffle will help pay for the Fourth of July fireworks.

Arbor Day celebration will take place on Friday, April 26, 2024, 5:30 pm at Portage Park.

Third Thursday Car Show on Madison Street will return on Thursday, May 16, 2024. Future following dates: June 20th, July 18th, August 15th, and September 19th. For more information contact Kenny Holcomb at 419-573-2171.

Seasonal Employee – the City is in need of three seasonal employees this year. Duties include: mowing and general maintenance. Must be 18 years old and have a valid Ohio driver's license. Wage: \$18.00 hr.

City wide cleanup this past Saturday was a huge success; cars were backed up to State Road. A huge Thank You to the Service Department and Republic Services.

It is that time of year again that lawns need to be mowed, grass ends up in the street, signs are placed in the boulevard, and items are left in the boulevard. The City has legislation for all of these items advising when and can or cannot do those items:

- Grass is to be mowed over 6", legislation adopted 2014
- Items left on boulevard, legislation adopted in 2022
- Grass not to be blown in the streets, legislation adopted in 2014

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- Signs not to be placed in the boulevard, legislation adopted in 2022

We work hard to keep the City clean and acceptable. There will no longer be any grace, tickets will be issued.

FLIP Update

- Lakeshore Drive enhanced cross walk has been to bid. Waiting for final approval to move forward.
- Plan A (above ground) – currently advertising for bids. Bid opening is slated for early May.

The District (formally M.O.M.) – Madison Street will be blocked off the week of May 6th. Entertainment is to start on May 16th. Entertainment will continue on every Thursday, Friday, Saturday, and Sunday as of Memorial Day weekend (weather permitting)) until the end of the season.

J1 Program (exchange students from all over the world). Latest numbers are that there will be 300 on the mainland, 200 on the islands, and 2500 in Sandusky. Please welcome them and strike up a conversation with them.

AUDITOR'S REPORT

Ordinance 11-24, is for \$4.5 million note issuance for Bond Anticipation Notes (BANs) for road phase 1 project. Requesting to consider adopting this evening due to time sensitivity.

The American Rescue Plan Act (ARPA) balance as of today is \$349,000.00. Per the requirement all funds must be obligated by end of 2024. City Administration will be going to the Finance committee and other committees on how best to use those dollars for City needs.

Council received this evening the December 31, 2023 Reconciliation Summary. When reviewing the correspondence, please approve as a separate vote.

US Transportation grant competitive program; the City will be leading as the applicant along with the Park District of Ottawa County and Greater Sandusky Partnership and other entities across the bay. This is for active transportation movements; such as bicycle pathways to and out of the City of Port Clinton. There will be a new ordinance in the near future for the cost share portion of the grant.

TREASURER'S REPORT

Bed Tax as of April 23, 2024: \$28,796.93
Watercraft Tax as of April 23, 2024: \$2,038.64
Short Term Rental Registration Fee: \$49,800.00

LAW DIRECTOR REPORT

Nothing to present

SAFETY SERVICE REPORT

Ordinance 24-2, Ottawa County approached the City to partner for some funds to make the roads safer; State Route 53 and State Route 163 (Perry Street). This is strictly preliminary. There is no cost to the City as this time.

Ordinance 24-3, this ordinance is done yearly for the VFW to honor veterans at their grave markers.

Ordinance 9-24 and 10-24, Council has already provided permission to move forward for the projects. However, the legislation needs to be refreshed. Due to time sensitivity, please consider adopting at the first reading.

ECONOMIC COMMUNITY DEVELOPMENT COORDINATOR

Nothing to present

POLICE CHIEF Not present

FIRE CHIEF Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to present

Environment and Public Works Committee

Mr. Tarolli

Nothing to present.

Safety Services Committee

Ms. Phillips

Nothing to present

Economic and Community Development Committee

Mrs. Gillman

Committee meeting is scheduled on Thursday, April 25, 2024, 6:30 pm at City Hall.

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CORRESPONDENCE

November 28, 2023, Economic and Community Development Committee meeting minutes

February 27, 2024, Economic and Community Development Committee meeting minutes

March 26, 2024, Economic and Community Development Committee meeting minutes

February 22, 2024, Architectural Review Board meeting minutes

March 23, 2024, Department of Commerce, Division of Liquor Control, Notice to Legislative Authorities, Objecting to the Renewal of a Retail Liquor Permit

March 28, 2024, Architectural Review Board meeting minutes

March 14, 2024, Planning Commission / Board of Zoning Appeals meeting minutes

Bank Reconciliation Summary, December 31, 2023, Gabe Below

Ms. Hovis moved to approve the Bank Reconciliation Summary, December 31, 2023; seconded by Mr. Tarolli. Motion carried 7-0: per Mrs. Sarty

Ms. Phillips moved to approve the correspondence as submitted; seconded by Mr. Tarolli. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

Ordinance 4-24

AN ORDINANCE TO APPROVE JANUARY 2024 REPLACEMENT PAGES TO THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

Mr. Tarolli moved to retain the Emergency Clause of Ordinance 4-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 4-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

SECOND READING OF ORDINANCES AND RESOLUTIONS

None

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FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 9-24

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR QUALIFICATIONS AND ENTER INTO A CONTRACT FOR PLANNING, DESIGN, AND BIDDING SERVICES FOR THE OTT SR163 PERRY/MONROE/HARRISON – PEDESTRIAN CROSSING AND ROAD RECONSTRUCTION IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings for Ordinance 9-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

Mr. Tarolli moved to retain the Emergency Clause of Ordinance 9-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 9-24; seconded by Ms. Hovis.

Mr. Morgan inquired where the actual location is.

Mr. Colston advised this is the section of Monroe Street surrounding Fast Track Urgent Care (one way streets), W. Perry Street that dead ends into Harrison Street (south). This is for the streets only; not the intersection.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ordinance 10-24

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR QUALIFICATIONS AND ENTER INTO A CONTRACT FOR PLANNING, DESIGN, AND BIDDING SERVICES FOR THE LAUREL AVENUE IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings for Ordinance 10-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

Mr. Tarolli moved to retain the Emergency Clause of Ordinance 10-24; seconded by Ms. Hovis.

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Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 10-24; seconded by Ms. Hovis.

Mr. Tarolli asked if this is Fremont Road to Sixth Street.

Mr. Colston advised yes.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ordinance 11-24

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$4,500,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF IMPROVING STREETS BY RESURFACING, GRADING, DRAINING, PAVING AND MAKING OTHER IMPROVEMENTS AS DESIGNATED IN THE PLANS APPROVED OR TO BE APPROVED BY COUNCIL, AND DECLARING AN EMERGENCY.

Mr. Tarolli moved to waive the three required readings for Ordinance 11-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

Mr. Tarolli moved to retain the Emergency Clause of Ordinance 11-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 11-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Resolution 24-2

A RESOLUTION ADOPTING THE VISION ZERO STRATEGY TO ELIMINATE FATALITIES AND SERIOUS INJURIES FROM VEHICLE CRASHES ON OTTAWA COUNTY ROADS AND DECLARING AN EMERGENCY

Mrs. Gillman moved to waive the three required readings for Resolution 24-2; seconded by Ms. Phillips.

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Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

Mrs. Gillman moved to retain the Emergency Clause of Resolution 24-2; seconded by Ms. Phillips.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

Mrs. Gillman moved to adopt Resolution 24-2; seconded by Ms. Phillips.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

Resolution 24-3

A RESOLUTION TO APPROPRIATE FUNDS FOR THE PURPOSE OF DECORATION OF GRAVES, CONDUCTING MEMORIAL SERVICES AND OTHERWISE ENGAGING IN ACTIVITIES APPROPRIATE FOR THE CELEBRATION OF MEMORIAL DAY 2024

Mrs. Gillman moved to waive the three required readings for Resolution 24-3; seconded by Ms. Phillips.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

Mrs. Gillman moved to retain the Emergency Clause of Resolution 24-3; seconded by Ms. Phillips.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

Mrs. Gillman moved to adopt Resolution 24-3; seconded by Ms. Phillips.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

BUSINESS FROM THE FLOOR

Mr. Morgan – Nothing to present

Ms. Gangle – Nothing to present

Ms. Phillips – Encouraged more to attend the Arbor Day celebration; it is an honoring event.

Ms. Hovis – During the Arbor Day celebration it is fun to watch Mr. Holman interact with the children.

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Mr. Tarolli – 2024 is the City’s 35th year as a Tree City USA community – high honor.

Mrs. King – Nothing to present

Mrs. Gillman – Mrs. Gillman moved to go into executive session to discuss pending litigation at 6:40 pm; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Returned from executive session at 7:29 pm.

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 7:29 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council