

July 9, 2024

**PORT CLINTON CITY COUNCIL MINUTES  
REGULAR MEETING**

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The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

Mr. Tarolli moved to appoint Beth Gillman as Temporary Clerk; seconded by Ms. Phillips.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mr. Morgan, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

The roll was called and the following Council members were present: Beth Gillman, Pat Hovis, Richard Morgan, Cathy King, Jerry Tarolli, Kelly Gangle, and Margaret Phillips.

Ms. Phillips moved to approve regular meeting minutes for June 25, 2024, seconded by Ms. Hovis. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

**GUEST PRESENTATION**

None

**PUBLIC COMMENT**

None

**PRESIDENT OF COUNCIL**

Thank you to the Firework Committee for the fireworks. Thank you to the Port Clinton's Women's Club for assisting in the Squirt Gun 5K; It was the largest participation since covid.

**MAYOR'S REPORT**

Fourth of July event was a huge success. Thank you to the 4<sup>th</sup> of July committee, Port Clinton Women's Club, Heather Isabell (Fire Cracker Cutie contest), Debbie Tester & Kenny Holcomb (Car Show), Greg Fox, Annie Drummer, and Amy Drummer (Voices of Freedom concert), Von Rider (DJ at Waterworks Park). Thank you City Council for your donation towards the fireworks. Thank you Margaret Phillips for considering shaving all your hair. Her efforts raised an additional \$6,200.00 for the fireworks.

Congratulations to Medic Tom Sees and EMT-A Jodie Brown; very early Saturday morning they were returning from a call and smelled smoke. They drove towards the source and found a mobile home in The Fountains on fire. The structure was a loss.

Mr. Gutman advised that neighboring trailers had some exterior damage. Mr. See's and Mrs. Brown's actions prevented any loss of life at the neighboring structures with their quick sense and action.

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Monday, July 29, 2024, 5:00 – 9:00 pm, at The District, there will be a “Welcome Event” for the J1 students.

Mr. Below is not in attendance due to attending the Ottawa County Parks District meeting going over the recent Park Amenities Plan (recently submitted by OHM advisors on behalf of the City). The plan includes park recommendations and cost estimates for park improvements. In addition as well as recommendations for active transportation improvements (splash pads, pickle ball, dog park, multi-use plaza, beach house and 10ft and 6ft wide pathways). Time line is not available at this time.

August 25, 2024, is PC Day at Fifth Third Field. Mayor Snider announced that Tracy Colston will throw out the first pitch. Mr. Colston accepted. 😊

### **AUDITOR’S REPORT**

Not present

### **TREASURER’S REPORT**

Not present

### **LAW DIRECTOR REPORT**

Ms. Shenker advised that Paul Christman will be assuming the duties as the Property Maintenance Officer for the City of Port Clinton.

Mrs. King inquired about the conversation from the last council meeting regarding scooters.

Ms. Shenker is researching and will advise Council once more information is available.

### **SAFETY SERVICE REPORT**

Thank you to the City employees for all they did for the Fourth of July holiday.

Vandalism continues to occur weekly at the new restrooms at Waterworks Park.

Ms. Phillips inquired if brush pickup will be delayed due to having two employees off due to injuries.

Mr. Colston advised brush pickup for the month of July began on July 10<sup>th</sup> as scheduled.

### **ECONOMIC COMMUNITY DEVELOPMENT COORDINATOR**

Mr. Christman advised that he will be developing a comprehensive system to evaluate all the properties throughout the City. Will be asking Councils assistance in the future to identify and address issues in their wards. He is willing to take any input and advice on accomplishing the goals we all have: making the City of Port Clinton a more beautiful place.

**POLICE CHIEF** Not present

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**INTERIEM FIRE CHIEF** The Fire Department is going through its ten year ISO audit. It has come to our attention that a couple of items are out of compliance at this time:

- Thirty five helmets are currently outdated and need replaced.
- Air Cascade System – clean air to breath when inside burning buildings (\$60,000). Our current system is not Niosh or NFPA compliant.
- The SCBA harnesses are discontinued and must be replaced (\$200,000.00)

Most of the funds needed for the above needs will come from the ARPA (American Rescue Plan Act) dollars.

Thirty seven employees at the Fire Department; twenty four are volunteer (paid on call), thirteen are full timers. Of our thirteen full time employees none of them can fight a fire.

The structure fire that occurred over the weekend only five volunteer fireman attended the incident. The four full time employees could only assist with medical needs. Even though they have a volunteer fire card they cannot get paid career wages to act in fire suppression. Looking to certifying all the full time staff as fire fighter / EMTs. There will be legislation in the near future to address this need.

Job descriptions will be rewritten in the very near future to accommodate an EMT to also be a certified as a fire fighter after their fire fighter certifications.

Mr. Colston advised new legislation will be at the next Council meeting. He requested Council to consider adopting at the first reading to expedite this process.

Mrs. Gillman inquired if the call volume has gone up for squad and fire?

Mr. Gutman advised typically the call volume increases about 8 to 10% annually. Last year we had 3400 calls.

A lot of credit needs to go out to our Volunteer Fire Fighters; when both our ambulance are on calls, those volunteers that are EMTs will take a third ambulance to address the need.

Mr. Christman stated that Mr. Gutman is accomplishing the feats of a full time Fire Department with an all-volunteer staff. Accomplishing this with a lot of good will and not a lot of resources; that is not a sustainable position to be in. Along with the ARPA dollars, he referenced earlier; a lot of that is to establish these same goals; get people qualified, get people certified so we have the supply to meet the demand and exists.

Mr. Christman advised that there is not enough ARPA dollars available to cover all the needed replacement equipment. Administration has a strategy worked out addressing the majority of the concerns. The balance will be addressed in 2025.

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## COMMITTEE REPORTS

### *Finance Committee*

**Ms. Hovis**

Nothing to present

### *Environment and Public Works Committee*

**Mr. Tarolli**

Nothing to present

### *Safety Services Committee*

**Ms. Phillips**

Nothing to present

### *Economic and Community Development Committee*

**Mrs. Gillman**

A committee meeting will follow this meeting.

## CORRESPONDENCE

None

## THIRD READING OF ORDINANCES AND RESOLUTIONS

None

## SECOND READING OF ORDINANCES AND RESOLUTIONS

None

## FIRST READING OF ORDINANCES AND RESOLUTIONS

None

## BUSINESS FROM THE FLOOR

**Mr. Morgan** – Fireworks were very good.

**Ms. Gangle** – Nothing to present.

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**Ms. Phillips** – Fireworks were good. Does the Fire Department need a levy?

Mr. Christman advised that employing the Fire Department is a deeper conversation.

**Ms. Hovis** – Nothing to present.

**Mr. Tarolli** – 1405 E. Third Street (partial home); the structure is about to lean.

Any further discussion on getting lighter garbage trucks with the new paving project?

Mr. Colston advised we are looking at different strategies (example: 10<sup>th</sup> street, place all containers on one side of the road). The only small trucks available are pick by hand. There is only one company in Woodville, Ohio that hand picks. Republic is provide their plan in the near future.

What is the scheduled for the below ground (Plan B)?

Mr. Colston advised that portion of the project will go out for bid in the fall of 2024. Phase 2 of the project (mill / fill) will begin six to eight months after that the below ground work is completed. Fourth, Seventh, and Washington are total reconstruction to include curbs; this will be bid in the fall of 2024 also.

**Mrs. King** – Received several compliments about the fireworks. Great job everyone.

**Mrs. Gillman** – Have received many compliments about the road work.

**ANNOUNCEMENTS** None

**ADJOURNMENT**

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With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Tarolli. With all those in favor, the meeting was adjourned at 6:37 p.m.

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Sandra Ostheimer  
Clerk of Council

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Lisa Sarty  
President of Council