

September 10, 2024

PORT CLINTON CITY COUNCIL MINUTES

REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following Council members were present: Beth Gillman, Pat Hovis, Richard Morgan, Cathy King, Jerry Tarolli, and Margaret Phillips.

Ms. Phillips moved to approve regular meeting minutes for August 24, 2024, seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Second Reading:

- Ordinance 16-24: Assigned to Economic and Community Development Committee
- Ordinance 17-24: Not assigned to a committee
- Resolution 24-6 : Not assigned to a committee
- Resolution 24-7: Not assigned to a committee
- Resolution 24-8: Not assigned to a committee

The September 24, 2024, Council meeting has been cancelled due to a quorum not being available. Due the cancellation of the September 24, 2024, Council meeting the Administration has requested that Council consider adopting the above legislation on the second reading.

First Reading:

- Ordinance 18-24: not assigned to a committee
- Ordinance 19-24: not assigned to a committee

Administration has requested that Council consider adopting the above legislation on the first reading; due to time sensitivity.

MAYOR'S REPORT

Not present

AUDITOR'S REPORT

Ordinance 19-24, pertains to tree trimming and removal services (Forestry Grant).

TREASURER'S REPORT

Bed Tax as of August 30, 2024: \$242,753.04

Watercraft Tax as of August 30, 2024: \$20,568.64

Short Term Rental Registration Fee as of August 30, 2024: \$59,700.00

LAW DIRECTOR REPORT

Ms. Shenker provided an explanation on the minimum number of Council members present to conduct a Council meeting (quorum) is four members (for general business); to adopt legislation five members must be present. Anything less than four members would require a meeting to be cancelled.

SAFETY SERVICE REPORT

Nothing to present

ECONOMIC COMMUNITY DEVELOPMENT COORDINATOR

Mr. Christman advised that he has completed ninety-six inspections, resulting in 21 reports with 118 violations. An additional twenty-five reports will be mailed by the end of the week.

Mr. Tarolli inquired if Mr. Christman is receiving agreeable feedback. What is the lead time to resolve the violations?

Mr. Christman advised that the majority of the feedback is agreeable and welcomed. The property owners have twenty-one days to address the violation. There is not a time line when items need fixed (due to availability of materials and contractors) as long as it is being addressed. The property owner needs to make contact with Mr. Christman and propose the plan and how it will be addressed within twenty-one days. Failure to do so, can result in legal action.

Ms. Phillips inquired what type of issues are being addressed and what location are the inspections started?

Mr. Christman advised that he has created 13 zones, starting with downtown Port Clinton and properties that complaints have been filed on. The majority of the violations are exterior surfaces (chipping paint, rotten wood, deteriorating surfaces, vegetation, and drainage issues). Some properties have more severe issues; have been working with the County and Health Department on those properties.

Mrs. King inquired if the properties on Fulton Street (that the City received complaints on) have been addressed?

Mr. Christman confirmed those properties have been addressed.

September 10, 2024

Mr. Morgan inquired what is done if a property owner does not reply within the twenty-one day time frame.

Mr. Christman advised he will re-inspect the property and if nothing has been completed, the property owner will be sited for the violations.

POLICE CHIEF

Not present

INTERIEM FIRE CHIEF

Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to present

Environment and Public Works Committee

Mr. Tarolli

Had a committee meeting earlier this evening. Committee voted to recommend to Council to adopt Ordinance 16-24.

Safety Services Committee

Ms. Phillips

Nothing to present

Economic and Community Development Committee

Mrs. Gillman

Nothing to present

CORRESPONDENCE

Planning Commission, August 8, 2024, minutes

Ms. Phillips moved to approve the correspondence as submitted; seconded by Mrs. King. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 16-24

AN ORDINANCE AMENDING CHAPTER 901 OF THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Ordinance 16-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Mr. Tarolli moved to retain the emergency clause of Ordinance 16-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Mr. Tarolli moved to adopt Ordinance 16-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Ordinance 17-24

AN ORDINANCE RATIFYING THE MOTION PASSED BY COUNCIL, ON AUGUST 13, 2024, DIRECTING THE MAYOR, AUDITOR, LAW DIRECTOR, AND SAFETY-SERVICE DIRECTOR TO PREPARE AND EXECUTE ANY LEGAL INSTRUMENTS AND OTHER DOCUMENTS REQUIRED TO FORGIVE BORROWERS' OUTSTANDING BALANCES FROM THE CHIP PROGRAM AND RELEASE SUCH MORTGAGES CURRENTLY ON FILE

Mrs. Gillman moved to waive the three required readings of Ordinance 17-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Mrs. Gillman moved to adopt Ordinance 17-24; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Resolution 24-6

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Mr. Tarolli moved to waive the three required readings of Resolution 24-6; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Mr. Tarolli moved to adopt Resolution 24-6; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Resolution 24-7

A RESOLUTION AUTHORIZING THE CONTINUATION OF THE COMMUNITY REINVESTMENT AREA AGREEMENT FOR BUCKEYE COMMUNITY SEVENTY SIX LP, AN OHIO LIMITED PARTNERSHIP

Mrs. Gillman moved to waive the three required readings of Resolution 24-7; seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Mrs. Gillman moved to adopt Resolution 24-7; seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Resolution 24-8

A RESOLUTION AUTHORIZING THE CONTINUATION OF THE COMMUNITY REINVESTMENT AREA AGREEMENT FOR RAR HOSPITALITY, LLC

Mr. Tarolli moved to waive the three required readings of Resolution 24-8; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Mr. Tarolli moved to adopt Resolution 24-8; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 18-24

AN ORDINANCE AMENDING CHAPTER 1501, SECTION 1501.01, OF THE PORT CLINTON CODIFIED ORDINANCES TO REFLECT THE ADOPTION OF THE 2017 OHIO FIRE CODE AND DECLARING AN EMERGENCY

Mrs. Gillman moved to waive the three required readings of Ordinance 18-24; seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Mrs. Gillman moved to retain the emergency clause of Ordinance 18-24; seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Mrs. Gillman moved to adopt Ordinance 18-24; seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

September 10, 2024

Ordinance 19-24

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AGREEMENT FOR TREE TRIMMING AND REMOVAL SERVICES AND SUPPLIES AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Ordinance 19-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Mr. Tarolli moved to retain the emergency clause of Ordinance 19-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

Mr. Tarolli moved to adopt Ordinance 19-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty.

BUSINESS FROM THE FLOOR

Mr. Morgan – Nothing to present

Ms. Phillips – Consulted with Ms. Shenker regarding a property downtown regarding overgrown vegetation. Mr. Christman is also addressing the property and will have his report mailed by the end of this week.

Ms. Hovis – Nothing to present

Mr. Tarolli – Ordinance 19-24 is a feather in the City's hat. Feels a press release should be submitted to the community advising of the Forestry Grant.

Mrs. King – Announced that The Art Garage will be having several Halloween events (to include a gala and a silent movie) in the month of October.

Mr. Below advised that the Ottawa County Parks District will be holding an open house at The Art Garage on Wednesday, September 11, 2024, 6:00 pm.

Mrs. Gillman – Nothing to present

ANNOUNCEMENTS None

ADJOURNMENT

September 10, 2024

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:36 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council