

ORDINANCE NO. 2 - 25

AN ORDINANCE AMENDING CHAPTER 139 OF THE CITY OF PORT CLINTON
CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

WHEREAS, from time to time it is necessary to update and outdated Ordinances to meet the current needs of the City and its employees; and

WHEREAS, the following sections in Chapter 139 shall be amended: Sections 139.11, 139.12, 139.14, and 139.15.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Port Clinton, County of Ottawa and State of Ohio:

Section 1. Section 139.11 shall be amended as follows:

139.11 CLOTHING ALLOWANCE FOR EXEMPT EMPLOYEES.

All exempt employees shall be entitled to a clothing allowance in the same annual amount as employees covered by the current collective bargaining agreement in place, payable in the first pay period following April 15th of each year.

Section 2. Section 139.12 shall be amended as follows:

139.12 COMPENSATORY TIME.

(a) All full-time employees of the City who are not covered by a collective bargaining agreement, with the exception of the Director of Safety and Service, Chief of Police, and Fire Chief, shall be entitled to compensatory time off for all hours worked in excess of eight hours per day or forty hours per week.

Section 3. The following sections in Section 139.14 shall be amended as follows:

139.14 EXEMPT EMPLOYEE BENEFITS

(a) The following employment positions are classified as exempt employees of the City for employment purposes:

- Safety Service Director
- Chief of Police
- Chief of Fire
- Director of Parks, Recreation and Public Facilities
- Tax Commissioner
- Chief Operating Engineer (Waste Water)
- Administrative Assistant II
- Zoning and Property Maintenance Administrator

- Utility Foreman
- Water Office Supervisor
- Street Department Foreman
- Economic Development Coordinator
- Special Projects Coordinator
- Deputy Auditor

(c)(2) Residency: All exempt employees shall reside in Ottawa County or any adjoining county. Each exempt employee hired after the date of this section must establish residency within Ottawa County or any adjoining County within (6) months of the date of employment.

Section 4. The following sections in Section 139.15 shall be amended as follows:

NON-EXEMPT EMPLOYEE BENEFITS.

(a) A Non-Exempt Employee is any employee who is not classified as an Exempt Employee.

(c) Each non-exempt employee shall be given an annual performance review of his/her job performance by his/her supervisor.

Section 5. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council or committees, and that all deliberations of this Council, and any of its committees, that resulted in those actions were in meetings open to the public, in compliance with the law.

Section 6. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that this Ordinance is required to update outdated sections of Chapter 139 for the benefit of the City and its employees; **wherefore**, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____, 2025

President of Council

Attest: _____
Clerk of Council

Approve _____, 2025

Mayor