

February 25, 2025

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Pat Hovis, Richard Morgan, Margaret Phillips. Beth Gillman, Avery Robinson, Jerry Tarolli, and Cathy King.

Ms. Phillips moved to approve regular meeting minutes for February 11, 2025; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Under first reading this evening:

- Ordinance 9-25
 - The Administration requests the Council to consider adopting it at the first reading.
 - Ms. Shenker will discuss

Under second reading this evening:

- Ordinance 4-25
 - The Administration requests the Council to consider adopting it at the second reading, due to time sensitivity.
- Ordinance 5-25
 - The Administration requests the Council to consider adopting it at the second reading, due to time sensitivity.

MAYOR'S REPORT

The Ottawa County water project is moving along. They are done on Madison Street, however, there is still some staging happening there. They have moved to E. Third Street (next to Ala Carte') going east.

Late yesterday afternoon it was discovered there was a sewer line break at Fifth and Madison Street. It will be completed tomorrow, February 26, 2025.

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Tomorrow, February 26, 2025, First Energy will be moving the power lines from the north utility poles to the south utility poles on W. Lakeshore Drive. Those in the area have been notified by phone of the outage. Those outside W. Lakeshore Drive may encounter a 10 minutes outage. There are other utilities that need to be removed prior to the north utility poles are being removed; that will happen at a later date.

February is the second month this year that the Water Department had to estimate water / sewer reading due to the weather.

At the last City Council meeting it was asked if any Federal Funding to the City has been affected. At that time no. However, the city has been notified that the Urban Forestry Grant has been suspended as of February 20, 2025. The city was awarded \$950,000. Mr. Christman will speak further about later this evening.

Yesterday, Mayor Snider attended the Camp Perry Executive Steering Committee meeting; discussed the Civilian Marksmanship Program. In 2024 there were 3,972 competitors at the matches, estimated economic impact is just over \$32 million. They now have indoor and outdoor activities year around. They will be updating current lodging and adding additional lodging, updating Commercial Row, expanding some onsite entertainment, and adding more electronic targets.

March 1, 2025, is the deadline to submit the 2025 Short Term Rental Renewal application to continue using property as a short-term rental in 2025. Please call Sandye at 419-734-5522, extension 239 with any questions.

Easter Egg Hunt will be Saturday, April 12, 2025, at 10:00 am at Lakeview Park. The rain date will be Saturday, April 19, 2025. Please follow Facebook.

This year's 4th of July Fireworks will cost \$17,500.00. A deposit is due by April 1st of \$8750.00; the committee currently has \$6, 033.55 and are in need of \$2,716.45 for the deposit. If you would like to donate, please contact Mike Snider.

Earlier today, Chief Scott, Chief Gutman and the Mayor received an email from Dave Beddow, HOA Board President of Clinton Reef Club. There was an unresponsive person on the property last Friday and he called 911. He provided accolades of compassion, professionalism, and commitment by staying with the patient until they reached the hospital. Those involved were Officer Amy Pugh, Officer Zach O'Neil, EMT Jodi Brown and Medic Dana Brown.

Mr. Morgan inquired if the entire town would lose power tomorrow?

Mayor Snider advised it will primarily be W. Lakeshore Drive. Possibly just over the bridge as well. More concerned about the Wastewater Treatment Plant on Jackson Drive.

Mr. Morgan inquired if they shoot real bullets at Camp Perry?

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Mayor Snider advised they do.

AUDITOR'S REPORT

Not present

TREASURERS REPORT

Bed Tax as of February 10, 2025: \$ 9,015.45

Watercraft Tax as of February 10, 2025: \$0.00

Short Term Rental Registration Fee as of February 10, 2025: \$ 4,100.00

Mrs. King inquired how many new registrations have been received in 2025.

Mrs. Ostheimer advised there have been six new registrations so far.

LAW DIRECTOR REPORT

Ordinance 9-25

Previously Ordinance 2-25 was adopted, and since then it was discovered that the distribution date to provide the exempt employees with the uniform allowance was April 1st. The Auditor's office requested that the date be the same as the union employees', February 1st.

Ordinance 2-25 needs to be repealed. Once an ordinance has been adopted, you can no longer amend the ordinance. Once Ordinance 2-25 has been repealed, Administration request Council to consider adopting Ordinance 9-25 on the first reading.

Ordinance 4-25 & Ordinance 5-25

The Police Department would like to move forward in ordering / printing the tickets and envelopes with the updated fees as soon as possible. The Administration requests the Council to consider adopting it at the second reading.

Mrs. King inquired, do the fines go on the envelopes?

Ms. Shenker advised the Police Department is using a new program and the fine will be listed on the ticket only.

SAFETY SERVICE REPORT

Mr. Colston advised that he met with Republic Services recently. The contract will be extended for waste and recycling removal through December 31, 2025. The cost per month will be \$25.40 (an increase of \$1.12 a month). We do have the option to extend the contract to one additional year if Council chooses to do so.

Mrs. King inquired if Republic Services have been better with the newly paved roads?

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Mr. Colston, advised yes. Some roads will only have pick up on one side of the street to reduce the weight on the road. Republic Services will be sending out letters to those that this will impact in the near future. The City will keep an eye on the roads and discuss it further with Republic Services if necessary.

Mrs. King inquired when is City Wide Clean Up?

Mr. Colston advised Spring City Wide Cleanup is April 26, 2025, 8:00 am – 3:00 pm, at Port Clinton City Hall parking hall.

The Spring Cemetery cleanup: all items must be removed by March 15, 2025. The City of Port Clinton is not responsible to replace any items that have been thrown away during the cleanup. Loved ones can place items (as the rules allow) as of Saturday, March 22, 2025.

ECONOMIC COMMUNITY DEVELOPMENT COORDINATOR

Mr. Christman advised that the City was awarded the Parks & Trails Grant: \$45,000 that will go towards the Waterworks Park Splash Pad.

The reimbursement fund of \$950,000 that the City received from the Urban Forestry Grant has been suspended as of February 20, 2025; they will no longer be processing any reimbursement payments going forward. The program was to remediate hazardous throughout the city, we were able to do that. We are not able to hire an Urban Forster and create a planting schedule and plant new trees. Any remaining trees that need addressed will have to wait. The \$200,000 funds that the City has paid for the work completed will be reimbursed to the City in April 2025.

POLICE CHIEF

Nothing to present

FIRE CHIEF

Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to report

Environment and Public Works Committee

Mr. Tarolli

Nothing to report

Safety Services Committee

Ms. Phillips

Nothing to report

Economic and Community Development Committee

Mrs. Gillman

Nothing to report

CORRESPONDENCE

City of Port Clinton Request for 2025 Official Certificate of Estimated Resources

City of Port Clinton Bank Reconciliation, December 31, 2024

Mrs. Gillman moved accept the City of Port Clinton Bank Reconciliation, December 31, 2024; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

City of Port Clinton Bank Reconciliation, January 31, 2025

Mrs. Gillman moved accept the City of Port Clinton Bank Reconciliation, January 31, 2025; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Phillips moved to accept the correspondence as presented; seconded by Mr. Tarolli. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 4-25

AN ORDINANCE AMENDING SECTION 352.99, PARKING INFRACTION FINES, OF THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

Ms. Phillips moved to waive the third reading of Ordinance 4-25; seconded by Ms. Hovis.

Mrs. King is glad to hear that individuals will be able to pay their fines electronically.

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Mrs. King wanted to discuss some items that are not brought up in the current ordinance. At the last meeting Chief Scott announced that one of the main parking problems is downtown. Those going to Put-In-Bay are parking in downtown spaces and gone over the weekend. This is impacting on our local business. Is there a way the Safety Service Director can look into deterring individuals from doing so. By placing signs that they will be towed and towed when needed. This ordinance only addresses the cost of the fine.

Mrs. King feels this new process is so new and we don't know the cost to pursue a past due ticket; this gives her pause.

Mrs. King researched that when someone has three tickets the City could put a block on the individual, renewing their registration until the fines have been paid.

Mrs. King determined by information from the PCPD that there is only 8% of fines that have gone unpaid. That is not a lot. Also, in 1945 parking meters were placed in downtown Port Clinton, then in 1986 they were removed.

Ms. Shenker advised that we are only amending Chapter 352.99; there is an entire Chapter 352 section that is not addressed at this time. Chapter 352.99 only applies to the fines. Mrs. King's suggestions could be addressed in different parts of Chapter 352.

Ms. Phillips moved to waive the third reading of Ordinance 4-25; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Phillips moved to retain the emergency clause of Ordinance 4-25; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Phillips moved to adopt Ordinance 4-25; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ordinance 5-25

ORDINANCE AMENDING SECTION 131.06, FEE SCHEDULE FOR THE SERVICE AND RETURN OF WRITS AND ORDERS, OF THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

Ms. Phillips moved to waive the third reading of Ordinance 5-25; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Phillips moved to retain the emergency clause of Ordinance 5-25; seconded by Ms. Hovis.

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Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Phillips moved to adopt Ordinance 5-25; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 9-25

AN ORDINANCE AMENDING CHAPTER 139, EMPLOYMENT PROVISIONS, OF THE CITY OF PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

Ms. Gillman moved to repeal Ordinance 2-25; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Gillman moved to waive the three required readings of Ordinance 9-25; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Gillman moved to retain the emergency clause of Ordinance 9-25; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Gillman moved to adopt Ordinance 9-25; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

BUSINESS FROM THE FLOOR

Mr. Morgan – Is Fourth Street part of FLIP?

Mayor Snider advised that all of 4th and 7th Street will have completely new infrastructure and asphalt. These roads will go out for bid the Spring of 2025. People will be able to get to their homes.

Mr. Robinson – Nothing to present

Ms. Phillips – Nothing to present

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Ms. Hovis – Nothing to present

Mr. Tarolli – Nothing to present

Mrs. King – The Art Garage is under construction; they are replacing all the windows. The grand reopening will take place in April 2025.

The City of Port Clinton was established as a City in September 5, 1951.

Mrs. Gillman – Senate Bill 104 will prohibit localities from regulating short term rentals tomorrow. The bill is in local committee phase that meet tomorrow, February 26, 2025 at 1:30 pm. Ms. Gillman encourages everyone to reach out to Senator Theresa Gavarone to oppose this bill.

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:57 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council